### Parks, Recreation and Conservation Board PRC Headquarters & WebEx Thursday, February 15, 2024 4:00 PM

WebEx Call in Number: 1-415-655-0001: Appearing Remotely Joel Seligman from 7870 Mahogony Run Lame, #1722 Naples, Florida

### AGENDA

- 1. APPROVAL OF DECEMBER 14, 2023 & JANUARY 18, 2024 MINUTES
- 2. CHAIR'S REPORT
- 3. COMMISSIONER'S REPORT
- 4. ACTION ITEMS
- 5 INFORMATION ITEMS
  - A. Overview of Golf Rich Belizze, Director of Golf
- 6 MEMBERS' REPORTS & COMMENTS
  - A, Members Attest to Completing Practical Guide to Government Ethics
  - B. Schedule Parks Board Tour
  - C. Board of Legislators Liaison Report
- 7. OTHER BUSINESS & COMMENTS BY GUESTS
- 8 DATE OF NEXT MEETING: MARCH 21, 2024 Place – PRC Headquarters & WebEx

### Meeting of the Parks, Recreation and Conservation Board 450 Saw Mill River Road, Ardsley NY, 10502 WebEx January 18, 2024 4:00 PM

### PRC BOARD MEMBERS

Pamela Tillinghast Dubitsky, Chairwoman (absent)
Charlene Indelicato, Vice Chairwoman
Hon. Legislator Nancy Barr
Debra Clay
Sobeida Cruz (absent)
Martin Kamarck
J. Henry Neale Jr.
Vishnu Patel
Martin Rogowsky (remote)
Joel Seligman (remote)

### PRC STAFF

Kathleen O'Connor, Commissioner
Peter Tartaglia, First Deputy Commissioner
Neil Squillante, Deputy Commissioner
Judith J. Allen, Executive Assistant, Board Meeting Secretary
John Condon, Director of Concessions

### **EX-OFFICIO MEMBERS**

Hugh Greechan, Commissioner, DPW&T (absent) Blanca Lopez, Deputy Commissioner Planning

### **GUESTS**

Maria Baratta, Assistant County Attorney (remote)
Lynne Colavita, Assistant County Attorney (remote)
Robert DelTorto, President of the Bronx River
Parkway Reservation Conservancy
Gayle Katzman, First Deputy Commissioner DPW&T (remote)
Aviva Meyer, Westchester County Liaison
Chris Steers, Director of Countywide Administrative Services (remote)

### ITEM NO. 1 – APPROVAL OF MINUTES

Since Chairwoman Dubitsky was unable to attend, Vice Chair Indelicato presided over January's Board meeting. Vice Chair Indelicato called the meeting to order and welcomed the Board to their first meeting of 2024. The Board members decided to table the vote for the December 14, 2023 minutes until next month since the incorrect set of minutes was distributed.

### ITEM NO. 2 - CHAIR'S REPORT

None

### ITEM NO. 3 - COMMISSIONER'S REPORT

Commissioner O'Connor welcomed the Board and guests to the first Board meeting of 2024, and noted the following:

- She introduced John Condon, Director of Concessions, who will provide the Board with an overview of his responsibilities regarding the Parks Concessions.
- The Department is preparing for the February 6 conference at the County Center. February 7 is the snow date. The seminar is expected to be attended by 350 employees. There will be a mixture of education and fun at the conference.
- First Deputy Commissioner Tartaglia is currently reviewing the reaccreditation standards. He
  is editing the narratives and evidence of compliance (EOC's). Once completed, Carol
  Genovese, Program Specialist (Graphics) will post the information to the accreditation
  website after he is done.
- The reaccreditation process has to be competed and submitted to National Recreation and Park Association (NRPA) by February 26. The Parks Administration will soon meet with the CAPRA Review Team (CRT's) to discuss the Park's self-assessment and video.
- All golf courses closed on December 31 and weather permitting, all golf courses will reopen on March 15. The golf season ended with 7,613 more rounds than in 2022 with 16 more days that impacted the weather.
- In December, a few park personnel were transferred from one facility to another.
- Approximately 22,000 cars attended Winter Wonderland at Kensico Dam.
- The County Center hosted Dancing with the Stars on January 17 and the Harlem Globe Trotters on New Year's Day. The circus, bridal show, Section One basketball and Section One Wrestling will soon be hosted at the County Center.

Mr. Neale asked if the CAPRA Review Team are familiar with the parks system. Commissioner O'Connor stated yes.

Mr. Neale inquired why full-time hourly workers don't receive the same benefits as annual employees. Commissioner O'Connor stated the budget permits a specific number of employees on payroll and if someone leaves, then that position can be filled by a full time hourly. Legislator Barr asked how the Park Department advertises for events to be held at the County Center. First Deputy Commissioner Tartaglia stated the Parks Department uses social media for advertising and other companies holding events at the County Center have their own advertising budget.

Mr. Seligman inquired how the Parks Department gets paid for events held at the County Center. First Deputy Commissioner Tartaglia responded that there are various types of contracts but the department charges a fixed rate and receive revenue from the ticket sales and parking.

### ITEM NO. 4 - ACTION ITEMS

### A. Resolution - Ferris Avenue & Cemetery Road, White Plains, New York

The Board members discussed the resolution, and also whether those members attending remotely were permitted under County public meeting laws to vote since their location addresses had not been published. The Vice Chair noted that the members present in the conference room constituted a quorum. She determined that only those members present would be permitted to vote, and stated that the Westchester County Law Department would

be asked to address questions regarding video conferencing. She also noted that the two members attending remotely agreed with approval of the resolution.

Upon motion by Mr. Kamarck, seconded by Mr. Vishnu, the Board approve the sale of Ferris Avenue & Cemetery Road to the City of White Plans to be used as parkland.

RE: Recommending that the County of Westchester ("County") declare that the real property located at the southwest corner of Ferris Avenue and Cemetery Road, City of White Plains, New York, with a property address of 0 Ferris Avenue, White Plains, New York, known to the County as "WP Residual D", and identified as Tax Lot Section 125.34, Block 2, Lot 1 (the "Property") is no longer required for park purposes, and further recommending the sale of the Property in accordance with the provisions of the County Charter and Administrative Code, to the City of White Plains, New York for use in perpetuity for park and municipal recreation purposes for the sum of One (\$1.00) Dollar.

WHEREAS, the County purchased certain real property located at the southwest corner of Ferris Avenue and Cemetery Road, City of White Plains, New York, with a property address of 0 Ferris Avenue, White Plains, New York, known to the County as "WP Residual D", and identified as Tax Lot Section 125.34, Block 2, Lot 1 (the "Property"), pursuant to a deed by and between Scarsdale White Plains Properties, Inc. and the County dated October 15, 1928 and recorded on October 17, 1928 in Liber 2891 Page 217, in the Office of the County Clerk, Division of Land Records, formerly the Office of the Register of Westchester County, New York; and

WHEREAS, the Property is approximately 0.36 acres of vacant land; and

WHEREAS, the Property, although purchased for the purpose of the construction of the Tarrytown-White Plains Parkway, was never used by the County for this purpose or any other purpose; and

WHEREAS, by letter dated July 21, 2023, pursuant to the requirements of Section 209.101(8)(b) of the Laws of Westchester County, the County formally offered the City of White Plains (the "City") the opportunity to purchase the Property subject to certain conditions; and

WHEREAS, on November 6, 2023, the Common Council of the City adopted a resolution authorizing the purchase of the Property, for use in perpetuity for park and municipal recreation purposes, for the sum of One (\$1.00) Dollar, which resolution is attached hereto as Exhibit "A".

WHEREAS, by letter dated November 21, 2023, the City notified the County that the City wishes to accept the County's offer to sell the Property to the City for the sum of One (\$1.00) Dollar for use in perpetuity for park and municipal recreation purposes; and

WHEREAS, pursuant to Section 249.111(2) of the Laws of Westchester County, "the County, upon recommendation of the [Parks, Recreation and Conservation] board, is hereby authorized to sell and convey, with or without consideration, any real estate which may have

been acquired by purchase, condemnation or otherwise for park purposes, to any other municipality within the county, provided said conveyance restricts the use of said land by the municipality to park and recreational purposes, such sale and conveyance or grant to be in accordance with the provisions of the County Charter and Administrative Code"; and

WHEREAS, it is the desire of this Parks Board to recommend that the County Board of Legislators determine that the Property is no longer needed for park purposes; and

**WHEREAS**, it is the desire of this Parks Board to also recommend the sale or conveyance of the Property in accordance with the provisions of the County Charter and Administrative Code.

### NOW, THEREFORE BE IT

**RESOLVED**, that the Westchester County Parks, Recreation and Conservation Board recommends, in accordance with Section 249.111(2) of the Laws of Westchester County, that the real property located at the southwest corner of Ferris Avenue and Cemetery Road, City of White Plains, New York, with a property address of 0 Ferris Avenue, White Plains, New York, known to the County as "WP Residual D", and identified on the Tax Assessment Maps of the City as Tax Lot Section 125.34, Block 2, Lot 1 (the "Property"), be deemed no longer needed for park purposes; and be it further

**RESOLVED**, that the Westchester County Parks, Recreation and Conservation Board recommends, in accordance with Section 249.111(2) of the Laws of Westchester County, that the County Board of Legislators authorize the sale of the Property to the City of White Plains for the sum of One (\$1.00) Dollar for use in perpetuity for park and municipal recreation purposes, in accordance with the provisions of the County Charter and Administrative Code.

### ITEM NO. 5 – INFORMATION ITEMS

### A. Resolution - Ferris Avenue & Cemetery Road, White Plains, New York

Mr. Steers, Director of Countywide Administrative Services spoke on behalf of the resolution. He noted that the property is situated on the corner of Ferris Avenue and Cemetery Road and it is roughly 50,000 square feet. The property will not be utilized by the Department of Public Works or the Parks Department. For the price of \$1.00, the property will be sold to the City of White Plains, who is interested in using it for park purposes. A previous parcel of land on Ferris Avenue and Cemetery Road was sold to a developer. Lynne Colavita, Assistant County Attorney stated that if the property isn't use for park purposes, the land will revert back to the County in five years.

Ms. Clay viewed the property and concluded that it will not be feasible for County use. She spoke with Commissioner Bass of White Plains Recreation and Parks and learned that he is open to the land being used to benefit the community. Mr. Neale agreed with Ms. Clay that the property could not be utilized by the County and stated that any property that isn't useful to the County be sold to support the Parks Department. Mr. Steers stated an employee is presently working with Information Technology (IT) to map out all of the County property

which will allow the County to evaluate whether the property can be used as parkland or be sold.

### B. Overview of Concessions - John Condon, Director

Vice Chair Indelicato introduced John Condon, Director of Concessions. Mr. Condon thanked Vice Chair Indelicato and proceeded to state that under the Westchester County Charter Section 249.131 – Leases and Concessions "the Commissioner shall have the right and authority, subject to the approval of the Board of Acquisition and Contract to let, license or grant to any person or party for terms not exceeding with five years with one privilege of renewal, such building or buildings, structure or structures, land, rights privileges or concessions in, to and upon any park or parks". Concessions accounts for 5% of the Parks budget. There are several types of agreements:

- Concessions
- Intermunicipal Agreements
- Lawn and Garden Permits
- Leases
- Management Agreement

There is an exception in the Westchester County procurement policy, paragraph 3(b) which allows an exemption to the competitive bidding process for "real property, leases licenses and concessions." Therefore the Department is able to negotiate with potential concessionaires or develop a Request for Proposal (RFP). An RFP is a request to businesses to submit a proposal on a particular service or project. RFPs are usually highly specific and descriptive to ensure that the purposes, and needs of the service or project will be met by the selected vendor. Proposals are evaluated and rated based on how well they meet the specified guidelines and requirements.

### C. Clean Path Project/Croton Point Park

Commissioner O'Connor stated a company named Clean Path New York approached the County to request permission to grant them an easement approximately 20 feet wide and approximately 9,000 feet long for a utility trench that will run beneath Croton Point Park, from its northern boundary along Half Moon Bay Drive until it emerges in the Hudson River at the southern boundary. The plan is to construct a proposed 1,300 megawatt high voltage direct current transmission project which will run underground and underwater for approximately 178 miles from a substation near Delhi, New York to Queens New York. All funding for the project will come from Clean Path. Commissioner O'Connor stated that although this project won't be implemented for a number of years, she wanted to update the Board on it.

### ITEM NO. 6 - MEMBERS REPORTS & COMMENTS

### A. Schedule Parks Board Tour

It was discussed and decided at the PRC meeting in January that the Board would take a tour of Muscoot Farm. Secretary Allen will contact Jonathon Benjamin, Farmer at Muscoot and make arrangements.

### B. Board of Legislators Liaison Report

Legislator Barr noted the Board of Legislators began their 2024-2025 term and completed their committee assignments. She thanked the PRC Board for her time on it and announced that she will be chairing the Human Rights committee. She stated that after serving in the military, Legislator Tubiolo will return for the meeting in February. Vice Chair Indelicato thanked Legislator Barr for her diligent and supportive work during her tenure on the Board.

### ITEM NO. 7 – OTHER BUSINESS & COMMENTS BY GUESTS None.

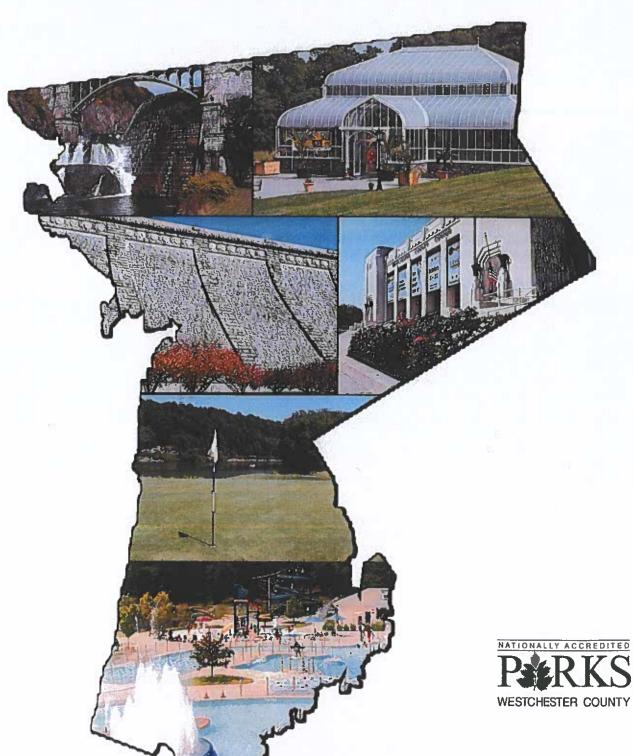
### ITEM NO. 8 - DATE OF NEXT MEETING

The next Board meeting will be held on Thursday, February 15, 2024 at 4:00 pm. Upon motion by Debra clay and seconded by Martin Kamarck, the Board unanimously voted to adjourn the meeting.

Submitted by, Judith Allen Westchester County Department of Parks, Recreation and Conservation

### MONTHLY REPORT January 2024

Submitted by Kathleen O'Connor, Commissioner



### Ridge Road / V.E. Macy

- Capital project at Great Hunger Memorial (Old Cantina) continues
- Cleaned new playground at May due to excessive storm flooding

### Saxon Woods Park

- Investigated Hutch trail icing from drain overflowing with NYSDOT
- White Plains Highs School Work Experience Program
  - o Six students, two days a week, 1.5 hours each day

### Sprain Ridge Park

Repairs to leak in bathhouse

### **Tibbetts Brook Park**

- Capital Project continues
- Hosted 10 events in catering hall
- Weekly Cleaning and inspection of Tennis/Pickle ball courts.

### Willsons Woods Park

- Reorganized and cleaned maintenance shop
- Blitzed all park walking trails to ensure free access to patrons.

### **All Facilities**

- Cleaned & maintained public restrooms (where applicable)
- Cleaned and maintained culverts and drains throughout.
- Cleaned and washed all trucks and equipment
- Daily park maintenance and repair as needed
- Daily park patrols and inspections for safety
- Dam Inspection and removal of debris
- Garbage
- Grass cutting and weed cutting
- Invasive Species removal
- Leaf clearing and clean up
- Painting projects
- Playground cleaning & inspections
- Preparations of equipment for upcoming season
- Preparation, cleanup and maintenance of all picnic areas and athletic fields
- Seasonal park preparations

### **RECREATION**

### **Programs**

 Our High School basketball showcase was held in conjunction with Stepinac's Crusader Classic on Jan 5 and 6 at the County Center. It was a great two day event that attracted close to 4,000 attendees.

### **Internships**

- Pace University Master's students completed their externship experience with Westchester County Parks
- Submitted job description for taking undergraduate Pace interns for Summer 2024 under Pace University's Community Impact program

### Outreach

- Volunteered as a judge for the Westchester/Rockland Junior Sciences and Humanities Symposium (Leah)
- Met with Oxana Litvine (high school science research teacher) regarding her students' research projects and potential for collaboration (Leah)
- Attended REED Conference (Charlotte) and presented (Taro)

### Staff

- Conducted interviews for County Forester position (Taro)
- Conducted Curator goals/accomplishments discussions (Taro)
- Attended seashell identification program by Scott Williamson
- Attended winter tree ID workshop by Kristen Pareti

### Office/Building Maintenance

 Painted Wildlife Office kitchen (Leah and Dan) and several rooms of Park Office (Taro and WPRR Maintenance staff)

### **Envirothon**

- Leadership team and ecostation volunteer meetings
- Event to expand to up to 36 teams with participants expected from five Counties.
- To be held at Croton Point Park on April 19.
- Continued writing test questions for wildlife test (Lucas and Charlotte)

### **Bronx River Parkway**

### Pathway and Parks inspection

- Pathway inspection Jan 2nd 4th.
- Install address signs for apartment buildings along pathway upper level of Garth Woods, (this will help identify building complaints).
- Replace three damaged split rails at Main Street pathway.
- Pathway inspection Jan 11th 12th resulting from storm 1/10.

### Trash and litter

• Remove from parkway, paths, and pathway

### Bronx River Crew - chipping down trees and branches, remove logs and clearing river blockage

- Remove down branch at Hartsdale Train Station parking lot off Aqueduct Road.
- Remove tree in river at Main Street exit.
- Remove tree in river at the end of Spano Drive.

### **Biodiversity and Land Management**

- Deployed 4 trail cameras to passively survey throughout the preserve
- Naturalist attended bird walks through the Bedford Audubon Society

### **Building and Grounds Maintenance**

- Staff created a plan for three new exhibits in the nature center, focusing on the wood duck restoration project, identifying feeder birds for children, and about the reptiles of the preserve.
- Flags of the original 13 colonies were hung in the classroom at the Miller House

### **Volunteers**

 Four hours volunteered by Edie Martimucci to fix the 18<sup>th</sup> century walking wheel at the Miller House, and teach staff about its history and how to use the machine to turn wool fibers into yarn

### Miscellaneous

- Served on the steering committee for the Regional Environmental Educators Day hosted at Teatown Reservation, coordinated workshops by educators and land managers throughout the lower Hudson Valley
- Worked with staff of Lenoir Preserve and Muscoot Farm to prepare a flowchart for managing behavior of participants in summer camp programs
- · Began hiring for summer camp staff

### Attendance

700 patrons visited Cranbery Lake during the month of January









### **Edith Read Sanctuary**

### **Administrative and Meetings**

- Working with Friends of Read Board member Daniel Fry on potential invasive removal and other scout projects
- Volunteer work has included tidal trash removal and invasive plant control. Plans for volunteering in our gardens are in the works.
- Westchester Parks Foundation has helped with tidal trash removal.
- Spotted Lantern Fly research, possibly with a high school intern

- The first Saturday of each month through the winter and early spring we will be hosting an action packed day of events.
- The Community Work Day on January 6th had a great turnout of more than 25 volunteers who worked for 2 hours in our High Tunnel, weeding, raking and adding compost to beds. Sometime was also spent in the Greenhouse, weeding and adding additional gravel to reinforce the sides and cover sparse areas on the ground.
- A total of 41 volunteers visited the farm in January, who worked over 135 hours.
- Volunteer tasks this month mainly involved working with native seeds, as well as indoor tasks such as cleaning, sanitizing, and preparing the farm stand.
- Represented Hilltop and Westchester County Parks at Plant-O-Rama, a yearly horticultural professional gathering at Brooklyn Botanic Garden. Distributed Hilltop grown native plant seeds at Plant-O-Rama's first ever seed swap event.

Work began on a fencing capital project with Yaboo Fencing. Contractors began work replacing fencing around our production fields.



### **Native Plant Program**

- Began seed stratification & sowing of wild seed collections and Hilltop-grown native seeds.
- Worked on cleaning both wild collected seed and Hilltop-grown seed from our Seed Increase Plots, with both native plant staff and 6 volunteer sessions.
- Donated native seed packets to Pound Ridge Seed Library.
- Held information sessions about our growing operation and potentially sharing seed cleaning equipment with two of our partners; ecoregion 58/Litchfield County, and Highstead Arboretum
- Hosted one of our local partners, Eco59 Seed Company, twice, to use our seed cleaning machines.

### Yelp Impressions

- Yelp Reach 32,500
- Page Visits 376
- Leads -29

### **Programs**

- Gardening Tuesdays
- Winter Art
- For the Birds-Bird Feeder workshop
- Kokedama
- Pre-School Art and Story Time
- Creating A Winter Bird Habitat

### **Volunteers**

• The Lasdon program volunteer logged 20.5 hours packing train houses

### Holidays On The Hill

- HOH was taken down, put away and stored until fall set-up time
- · A donation of Christmas train houses was accepted for future train show use

### Patterns In Nature (Spring Show)

- Installation is underway, Steve Cerini and Larry from General Maintenance are taking the lead on framing and building the exhibit walls.
- Design of signage, marketing continues by Carol Genovese and Alana Green
- Gigi Carnes and Emily Fountain are working on programming geared toward schools and scouts creating a teacher/leader pre and post visit packet. They are also working on the lessons plans for school group visits through the exhibit
- Jess Schuler and Madeline Byrne are working on plant orders and growing plants for the exhibit.
- Everyone else is pitching in whenever needed.

### Staff

• Attended the NYS Turf and Landscape Conference at County Center

### **Projects**

- Staff continue to work on invasive vines and bamboo removal and clean up around the grounds.
- Dead ash trees are felled and cleaned up, including working with the Somers DPW along Wood Street
- Ongoing Facility Maintenance including annual Fire Inspection and troubleshooting heating issues in the Conservatory and Greenhouses.
- We received and installed a new a sign and boot brush station from Play Clean Go at the entrance to the main hiking trails

### Meetings at Lasdon

9th District Garden Club Annual Meeting in the Main House!! First one since 2019.







### Attendance

1,096 patrons visited Lenoir during the month of January.



Red fox can be seen in middle-left of photo. First hard evidence of this species at Lenoir Preserve.

### **Marshlands Conservancy**

### Public Programs, School Groups, & Other Events

- "Birding for Beginners" Learn to observe, identify and interpret species and behavior from experienced birders
- "Take Out the Trash" Keeping our salt marsh free from trash that arrives on each incoming tide.
- "Moonrise Over Marshlands" Winter night walk to see the moonrise over the water and salt marsh.
- "Naturalist's Choice Hike" Walk the trails at Marshlands as we interpret what fresh and wondrous things nature is showing us today.

### Planning & Administrative

- Marshlands staff winter project planning
- Reaching out to previous summer camp staff; one new counselor interviewed
- Continuing to plan new designs for interim exhibits
- Planning the Understory Planting Project for spring with funding from the Friends of Marshlands and volunteer assistance from the WPF.
- Prepared annual reports for 2023 and list of projects and goals 2024

### **Exhibits & Displays**

• Finished and installed "Leave the Leaves" interactive exhibit, and improved the "Rocks of Rye" exhibit.

### **Volunteers**

Salt Marsh clean up

- Heavy rains over the past month has given us the opportunity to assess the leaking roof at the dining hall at Camp Morty and to find solutions.
- Met with the consulting architect with regard to the Camp Hemlock Dining Hall roof replacement.
- The capital project on the dams continue. Improvements are also sought to make the Spruce Lake dam control valve easier to operate.
- WPF staff met with potential new Camp Morty Directors. A meeting is being set up with WPF to discuss the camp season, staffing needs, and maintenance needs.

### **Muscoot Farm**

### **Programs**

- Bird Walk
- Backyard Sugaring
- Morning Farm Chores (Kids)
- Morning Farm Chores (Adults)
- Little Explorers
- Animal Interactions
- Tree Tapping

### **Events**

• We are preparing for upcoming events. Some events are anchor events while we are planning new events such as Winter Fest which will be a first for us that is happening in the month of February.

### **Volunteers**

- Junior Volunteers cleaned animal enclosures, cleaned windows, prepared for upcoming programs and spent time with the animals.
- Master Gardener Gabrielle reached out to meet with the Master Gardeners in February to plan for the 2024 growing season.
- The Westchester Parks Foundation remove invasive plants along the ice pond road on January 27. There were 15 volunteers for the project. The Westchester Parks Foundation has been working on this project since last year to help reclaim the road.
- The BOCES group which is being led by Gabrielle Dwyer on our staff came every Tuesday in January. Gabrielle splits her time at the farm with knowledge based education as well as hands on training.

### Attendance

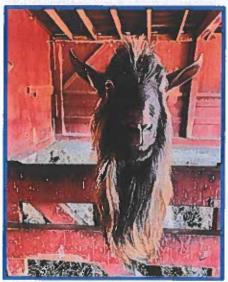
• 884 patrons attended Muscoot Farm in the month of January

### Maintenance

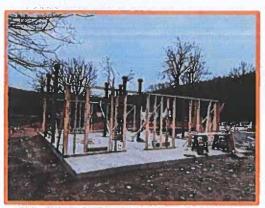
- General Maintenance worked on a water hydrant outside the pig barn (Capital project)
- Our Hood system in the Activity Building was cleaned and the suppression was serviced during the month of January.
- General Maintenance worked on a leak in the Activity Building slop sink.
- Drove to General Maintenance to pick up a water bottle fountain for an upcoming project.



Sap bucket on the Farm



Vincent Van Goat



New Restroom Construction on the Farm

### North & South County Trailway

### **Routine Maintenance Performed**

- Routine maintenance of garbage pickup NCT/ SCT
- Severe rain storms caused flooding in certain areas NCT / SCT
- Replace broken post and rails NCT / SCT
- Snow storm plowing of all parking lots and shops NCT / SCT
- New sign installed at Wampus
- Log removal NCT/SCT
- Painted shop office, bathroom, and maintenance work area
- Built organizational system for barricades and legs
- Sign Replacement NCT / SCT
- Storm clean up chipping and blowing NCT
- Horse Trail cleared of branches SCT
- Blacktop area by Hoops and 113 NCT
- Truck issues on going at Merestead
- Installed two new LED ceiling lights NCT

Status of General Maintenance Projects: Work orders have been placed for various issues. Will assist G.M when directed.

- Tree pruning above well house.
- · Various buildings need roof repair.
- Parking Lot needs to be re-paved.
- · Women's bathroom ceiling

### **Ward Pound Ridge Reservation**

### General

- Kick off meeting with DPW for fire tower reconstruction project
- Met with organizers of the Leathermans Loop race regarding event details for 2024
- Met with organizers from RW250 regarding hosting Battle of White Plains re-enactment at Ward Pound Ridge in 2026
- Met with Trout Unlimited, Watershed Agriculture Council, and Trout in the Classroom regarding spring educational programming
- Contacted sculptors with works on loan to park regarding reclaiming, donating or continuing.

### **Buildings and Grounds**

- Maintenance staff painted second floor of office building.
- Tree crew removed three large, dying sugar maples.

### Attendance

• 3,309 patrons visited the park during the month of January.

### Wildlife Management Monthly Report

### Deer

- Wrapped up Westchester County's Adaptive Deer Management Program (ADMP) at Ward Pound Ridge Reservation, Mountain Lakes Park, Hilltop Hanover Farm, Lasdon Park and Arboretum, and Muscoot Farm.
- Wrote final reports and submitted check slips and data for New York State Department of Environmental Conservation (NYSDEC) 3S Deer Management Permit (DMP) Replacement Tags.
- Closed down hunter kiosks and parking areas. Catalogued, sorted and stored deer management equipment.
- Updated deer management Microsoft Access databases with final pieces of hunter data and produced progress reports.
- Began looking into ways to advertise ADMP to women to increase gender diversity in program and support woman hunters.

### Beaver

- Monthly Beaver Corps meetings.
- Monthly New York Beaver Coalition meetings.
- Monthly Beaver Management Practices Working Group meetings.
- Monthly Beaver Policy and Legal Working Group meetings.

### **COUNTY CENTER**

Date	Event
5-Jan	Crusader Classic
6-Jan	Crusader Classic
8-Jan	Westchester Knicks
10-Jan	Turf & Landscape
11-Jan	Westchester Knicks
13-Jan	Sorority
14-Jan	Reptile Expo
15-Jan	Westchester Knicks
16-Jan	Westchester Knicks
17-Jan	Dancing With The Stars
18-Jan	CE Job Fair
1/19-1/21	Baseball Card Show
24-Jan	Westchester Knicks
24-Jan	Salute to Seniors Meeting
25-Jan	Westchester Knicks
28-Jan	Bridal Show
29-Jan	Dept. of Emergency Services
29-Jan	Max Pearce Press Conference
30-Jan	Cheerleading Competition
31-Jan	Cheerleading Competition
Total Number of Attendees	21,130

### **MARKETING**

### Communications

- Prepared communications including news releases and media advisories
- Updated and monitored information on all websites, electronic media and social networks
- Provided press releases and photos to media
- Page creation and editing website pages
- Coordinated events, programs and promotions with CE's Office.

Conservation - Continued developing marketing materials, press releases, social media, eblasts, filming; Eventbrite tickets and implementing campaigns for:

- Westchester County Parks Sugaring Events
- Muscoot Farm Winter Skills
- Muscoot Farm's Cluxatawney Henrietta/Groundhog Day
- Muscoot Farm Winter Festival

### Lasdon Park

Continued school bookings, developing teacher packets, marketing materials, press releases, social media, e-blasts, tickets and implementing campaigns for:

- · Reading in the Park Winter Program
- Patterns in Nature 2024 Spring Exhibit continued production
- Fairy Walk
- Nan's Garden

### **Parks**

Continued developing marketing materials, press releases, social media and implementing campaigns for

- 2024 Lifeguard Recruitment continued:
  - o Press release announcing We're Hiring
  - o Videos
  - o Paid social ads
  - o Continuing management of Instagram (326 followers)
  - o Uploaded training schedule to the website
  - Eblast announcing training schedule
  - o Coordinated tabling at Cheerleading Invitational

### **PRC Staff Conference**

- Completed Commissioner's presentation and video/PowerPoint
- Completed Extra Mile presentation; video/PowerPoint of New Hires, Promotions, Retirements and In Memoriam
- Confirmed photographer
- Certificates of Attendance
- Registration packets: Schedule, Topics, PIP scores, Keynote Bio, Evaluations, Notes

### Reaccreditation

- Continued working on Capra video and inputting documents
- Confirmed Mission and Vision Statements

### Recreation

Continued developing marketing materials, press releases, social media and implementing campaigns for

- Cultural Heritage Festivals
- Mall Walks
- Slam Dunk Showcase X Crusader Classic
- 74th Annual Cheerleading Competition

### Social Media

Continued to post relevant updates to the Parks Facebook, Twitter, Instagram and LinkedIn accounts in addition to Golf Westchester Facebook page and County Center Facebook and Instagram pages. Created Parks TikTok and Threads accounts.

• Parks Facebook followers: 14,121

### **Capital Projects In-Construction**

- Switchgear
- Towers
- Colonnades
- Fountain Plaza restaurant building
- Camera installation
- Dragon Coaster Towers
- Cross Axis store fronts guest services down to two games booths next to Old Mill
- Two Arcade buildings
- Nathans Main building
- Pool punch list items

### **CAPITAL PROJECT STATUS (ACTIVE PROJECTS)**

### **General Infrastructure**

### RGI11-General Infrastructure-Parks Dams and Bridges II

 Rehabilitation to Wampus Pond Dam and Gedney Pond Dam at Saxon Woods. Design: 60% (Rizzo).

### RGP07-Park Wide Tree Planting and Site Work

\$2,700,000 Bond approved to conduct County-wide tree canopy assessment, park-wide tree
inventory, reforestation and landscape restoration projects.

### **RGP11-Salt Shed Facilities**

\$400,000 bond approved for design. Design: 90% (DKAK-MSA).

### **RGP12-Automated Parking Payment System**

\$250,000 bond approved for study.

### RGP13-General Infrastructure - Equipment Acquisition (2021-2025)

\$500,000 for heavy equipment- bond approved for year 2023.

### **RGP14-General Infrastructure-Water Filling Stations**

• \$750,000. Bonding approved. 12 filling stations ordered.

### RGP15-General Infrastructure -Fuel Tank Replacement (2024-2028)

\$600,000 for study and removal/replacement of fuel tanks - bond approved for year 2024.

### RGP16-General Infrastructure -Roofing Systems (2024-2028)

• \$500,000 for repair/replacement of existing roofs - bond approved for year 2024.

### **RCC17-County Center Facility Improvements**

\$4,000,000 for design. Consultant selection process underway for reimagining facility. Initial projects include roof replacement (DPW Design: 90% complete), flood mitigation (H2M Design Consultants: 60% complete) and back-up generator (DPW Design: underway).
 \$10,500,000 - bond approved for Roof replacement for year 2024.

### RCG03 - Stokes Green Building Demolition

• \$800,000 for design and demolition of derelict building structures and associated site work. Studio 88 Architecture consultant design at 60%.

### RCL01-Cranberry Lake Nature Center

\$340,000 for design of new nature center in 2013, Stephen Tilly, Architect design at 90%.
 \$3,650,000 appropriated for construction. Sprinkler system added to project and a new 2022 appropriation (\$1,000,000) to cover additional costs. Construction bond approved.

### RCL02-Cranberry Lake Site Work

• \$250,000 for design of resurfacing roadway and parking areas, adding new parking areas, accessible trails and boardwalk. DOP design underway.

### RCP7B-Croton Point Day Uses & Picnic Areas

New bathhouse at beach. \$4,500,000 bond for construction approved. Construction (Mace) complete.

### RGE04-George's Island Infrastructure

 New water line and secondary feeds to picnic pavilions and restrooms, replacement of primary and secondary electric lines. Bond approved for \$2,000,000. Construction: 90% (Pugni).

### **RGI04-Glen Island Bridge Rehabilitation III**

\$1,050,000 bonded in 2019 for design of bridge deck and above deck improvements.
 \$4,650,000 bonded in 2022 for design and construction of temporary bridge. Design: 60% (Hardesty and Hanover).

### **RHW01- Hillside Woods Restoration**

• \$100,000 for deer exclusion fencing, invasive non-native plant removal and replanting with native plants. Bond approved by BOL. IMA with Hastings complete. Construction: underway.

### RKD02- Kensico Dam Plaza Storage Building

 \$150,000 for design of maintenance garage/ storage facility. Design underway with consultant, KG&D. \$7,700,000 Bond (includes 2.2 million CBA) approved for additional design and construction.

### **RKL01-Tarrytown Lighthouse Restoration**

• Construction bond approved \$3,311,000. Construction: 90% (Mace).

### **RMUS7-Muscoot Farm Site Work**

Drainage, fencing, landscaping, pathways and parking. Construction 20% complete (Pugni).
 See also RMUS3

### RTB05-Tibbetts Brook Park Infrastructure

Paving and drainage, parking improvements. \$6,100,000 bonded for construction.
 Construction 70%. (Abbot and Price).

### **RWPR4-Ward Pound Ridge Reservation Dam Project**

• Improvements to the spillways and riverbanks. Design 90% complete.

### **RWW05-Willson's Woods Pool Improvements**

• \$7,000,000 design/construction bond to rebuild wave pool, provide new UV system. Construction 90% (Icon).

### RWW04-Willson's Woods Lake Rehabilitation

• \$825,000 for Design: underway (Jacobs's).

### Playland

### **RP02A-Ice Casino Improvements II**

\$18.697M bond approved for design, construction and construction management of first
phase improvements and associated site work on Studio Rink side, front facade, and design
of second phase improvements.

### **RP006-Various Rides and Components**

Rehabilitation of historic rides: Carousel and Derby Racer Historic Pavilions – complete.

### **RP23B-Colonade Rehabilitation**

Colonnade reconstruction - in construction.

### **RP23F-Playland Tower Rehabilitation**

Reconstruction of the Playland Towers - in construction

### **RP025-Playland Shoreline Rehabilitation**

Rehabilitation of the Bathhouse and South Bathhouse storefronts- substantially complete

### RP028-Playland Structural Restoration

 Restoration of structures for games and food vendors, employee areas, arcades and restrooms. Phase 1 substantially complete - Phase 2 in construction - Phase 3 in construction.

### **RP031-Playland Switchgear Building**

• Construction of new switchgear Facility - will be online September 2023.

- Installed two new electric base board heater in the women's bathroom in the half way house at Saxon Wood Golf Course.
- Troubleshot and repaired two LED light poles fixtures on the north bound side by Fisher Lane on the Bronx River Parkway.
- Troubleshot and replaced two led light fixtures on the front entrance sign at Mohansic Golf Course.
- Troubleshot and replaced eight LED lamps in the maintenance garage at Mohansic Golf Course.
- Installed new heater in the solenoid pit on the pool deck at Willson's Woods Pool.
- Troubleshot and repaired all the lighting with Led lamps in the maintenance garage at Hudson Hill Golf Course.
- Troubleshot and replaced electrical panel inside of shack of rifle range at Sport Men Center Blue MT.

### Welders

- Fabricate and install new locking devises on Kensico dam dumpsters
- Assist in the breakdown of Winter Wonderland.
- Fabricate and install new steel protection on wood posts at the Sportman center range.
- Fabricate and install new brackets on Excavators dump trucks.

### **Plumbers**

- Trouble shoot and make repairs to water hydrant at Muscoot farm.
- Started a complete renovation of bathroom and kitchen at the residence at Spain pool.
- Responded to and fix leaking A/C drainpipe in the ceiling of Saxon golf restaurant.
- Installed new water heater at Maple Moore golf course old garage.
- Responded to an emergency call for a broken water line at Muscoot farm.
- Install a new check valve at Hudson Hills golf course garage.
- Fabricated and installed a new cleanout system at the County center.
- Blew out fuel lines on Merestead boiler. Multiple days trouble shooting, with Johnson controls, ongoing heating issues.
- Repaired leaking toilet at Saxon pool
- Replaced pressure valve in the pump house at Hilltop Hanover
- Responded to multiple clogged drains at multiple facilities.
- Cont. work on Hilltop Hanover residence. (Total renovation).

### **Excavators**

- Refuse Removal:
  - For the month of January 4 pickups were made 9.45 tons were removed from 18 locations for disposal.
  - o Recycle of cardboard 0.310 tons from General Maintenance.

### **Continued Education 2024**

- Plumbing Foremen completed their recertification for Backflow testing
- Trained in confined space "Right to Know" and PPE
- Tree Steward Certification from Cornell Cooperative Services
- Spotted Lanternfly Training from Cornell Cooperative Services
- · Respiratory fit testing and training
- Blood Bourne pathogens
- Road Closure and Flagging Training

### **Monthly Compliance List**

- Recycling Program
- J.M.O.A.
- Monthly Fire Inspections
- Monthly Facility Inspection
- PPE/MSDS Right to Know
- Performance Impact

**Work Orders Completed 50** 

### **County Parks** Golf Courses Westchester

### Mohansic Golf Course

.

## Mohansic Golf Course – Yorktown, NY

Year Opened: 1925

863 Acres

: 7 Full Time Staffing

PGA Golf Professional : Joseph Raitano Food Concession : Mohansic Grill Food Concession

Total Revenue \$1,505,453 Attendance 40,852 Year

\$1,513,250 41,574

2022

### 2024 Operating Budget

\$1,570,953 Expenses

Revenue

### Course Performance Report From Golfnow Answers

Recommended Avg. Score 4.1% % OF 4/5 Stars Reviews

Reviews

### Pride In Parks Inspections

Avg. Score - 91.5

Capital Projects - Completed New Bathroom and Cart Barn

New Maintenance Building in Design Cost \$3.7 Million

# Hudson Hills Golf Course

## Hudson Hills Golf Course - Ossining, NY

Year Opened:

2004

Staffing : 5 Full mills

PGA Golf Professional : Matthew Belizze

Woods Tavern

Total Revenue \$1,400,413 Aftendance 32,389 **Year** 2023 2022

2024 Operating Budget

\$1,633,098 Expenses

Revenue

Course Performance Report From Golfnow Answers

Recommended Avg. Score % OF 4/5 Stars Reviews

Reviews

73.5%

Avg. Score - 91.5 Pride In Parks Inspections

Capital Projects - None at this time

## Saxon Woods Golf Course - Scarsdale, NY

1931 **Kear Opened** 

100 Acres

7 Full Time

Charlie Meola Home Style Grill PGA Golf Professional Food Concession

Total Revenue \$1,796,137 Attendance 50,595 49,907 **Year** 2023 2022

2024 Operating Budget

\$1,683,311 \$1,823,250 Expenses

Revenue

Recommended Course Performance Report From Golfnow Answers % OF 4/5 Stars Reviews Avg. Score Recommen Avg. Score

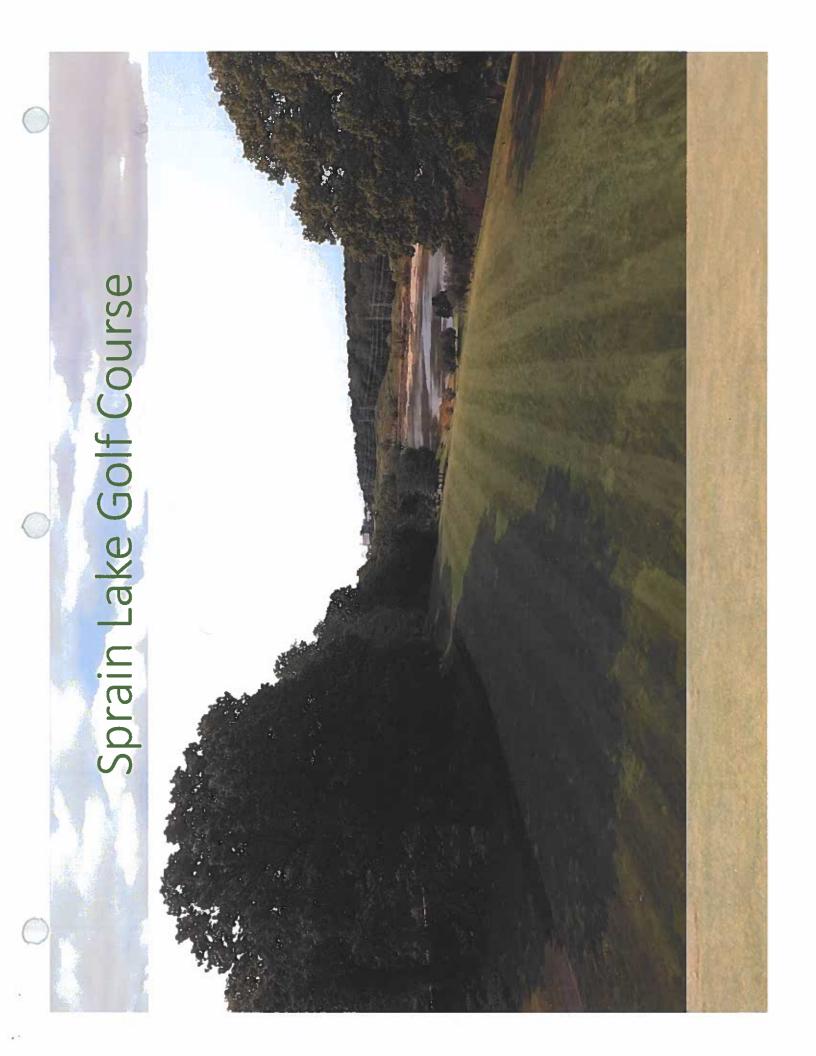
Reviews

560

Pride In Parks Inspections

Avg. Score - 91.7

- None at this time Capital Projects



### Sprain Lake Golf Course - Yonkers, NY

Year Opened

1929

7 Full Time

Tommy Avezzano, Sr. Staffing : 7 Full 7
PGA Golf Professional :

Home Style Grill Food Concession

Total Revenue \$1,915,130 Attendance 49,549

2024 Operating Budget

\$1,571,679 \$1,766,000 Expenses:

Revenue:

Course Performance Report From Golfnow Answers % OF 4/5 Stars Reviews Avg. Score Recommen

Recommended Avg. Score 4.1%

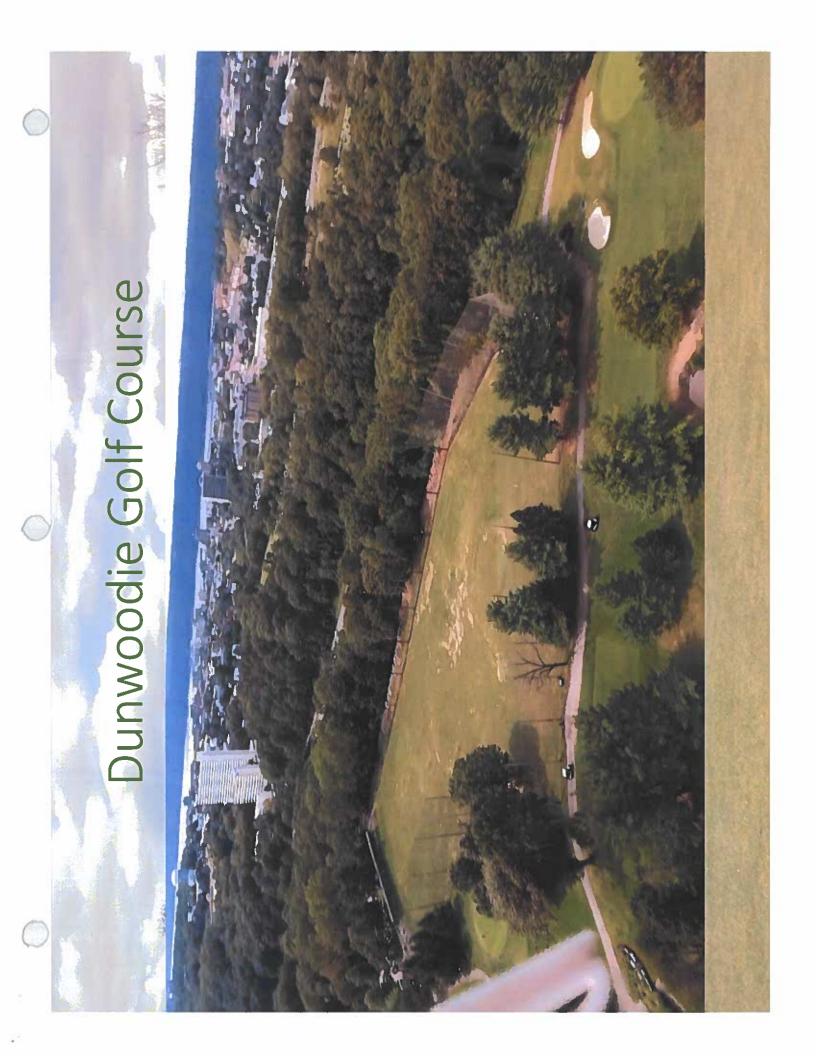
Reviews 560

Pride In Parks Inspections

Avg. Score - 91.5

Capital Projects

None at this time



## Dunwoodie Golf Course - YONKERS, NY

1957 126 Year Opened

7 Full Time

PGA Golf Professional : Jeff Bohr
Food Concession : The Fairways at Dunwoodie Food Concession

Attendance 37,067 Year

**Total Revenue** \$1,519,194 \$1,464,955

### 2024 Operating Budget

2022

\$1,633,878 \$1,595,000 Expenses-

Revenue -

### Course Performance Report From Golfnow Answers

Recommended Avg. Score % OF 4/5 Stars Reviews

Reviews

Pride In Parks Inspections

Avg. Score - 91.5

Capital Projects - New Maintenance Building in Design

# Maple Moor Golf Course

## Maple Moor Golf Course - White Plains, NY

1927 Year Opened:

140 7 Full Time Employees

Tommy Avezzano, Jr. Woods Tavern PGA Golf Professional:

Food Concession

Total Revenue Attendance 48,776 **Year** 2023

\$1,851,480

46,236

2022

### 2024 Operating Budget

\$1,555,120 Expenses

Revenue

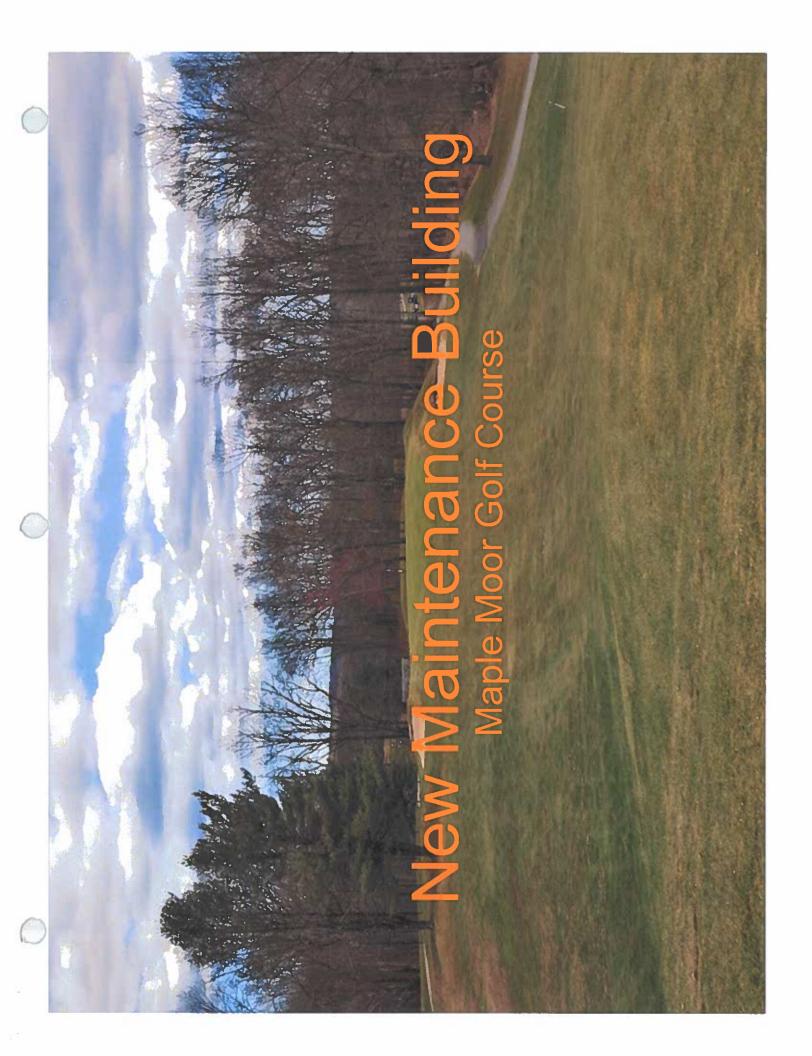
### Course Performance Report From Golfnow Answers

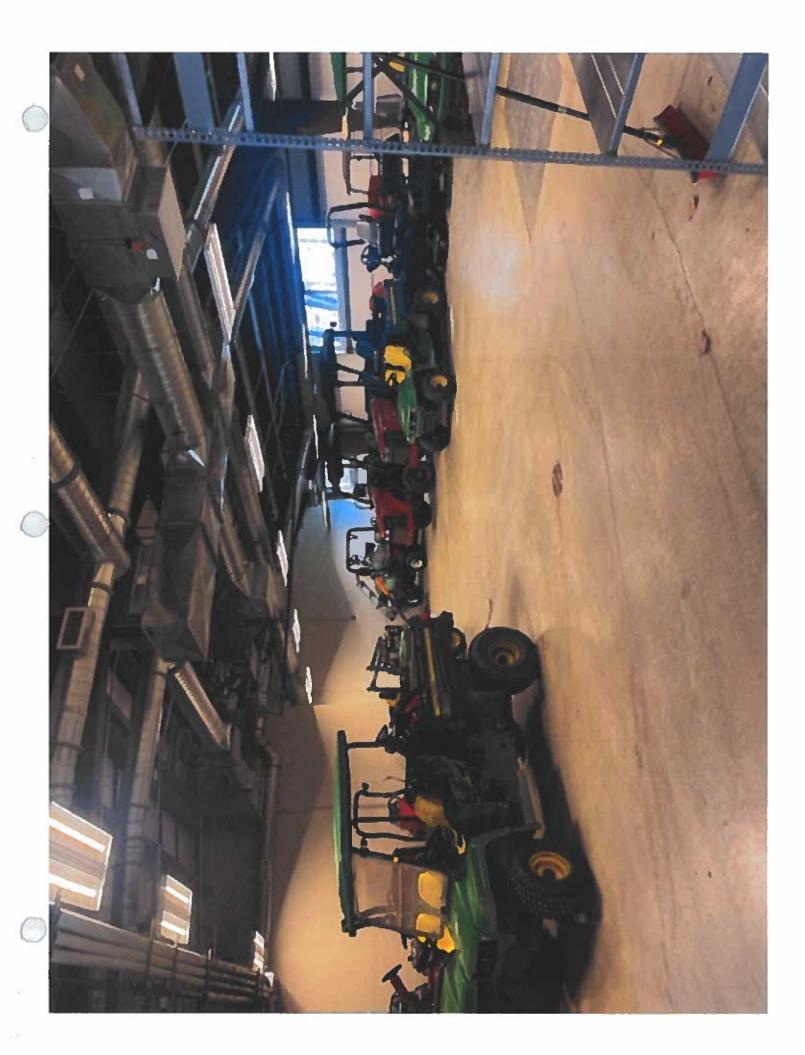
Avg. Score 4.3% % OF 4/5 Stars Reviews 74.8%

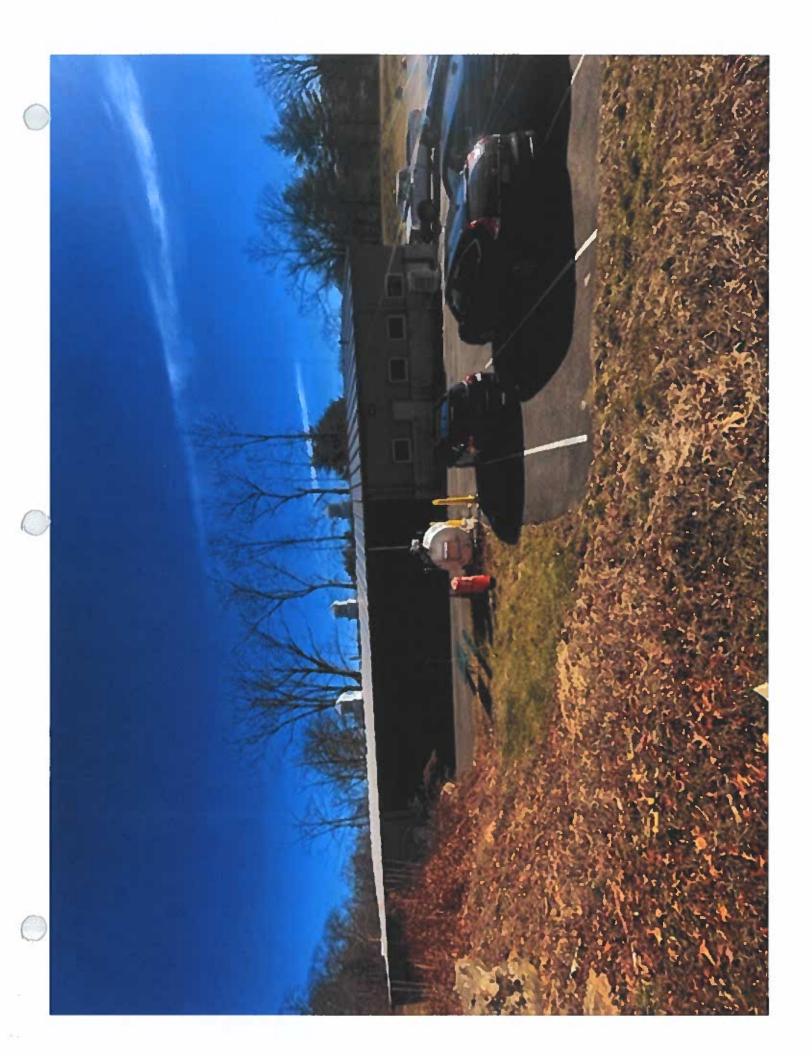
Recommended Reviews

Pride In Parks Inspections

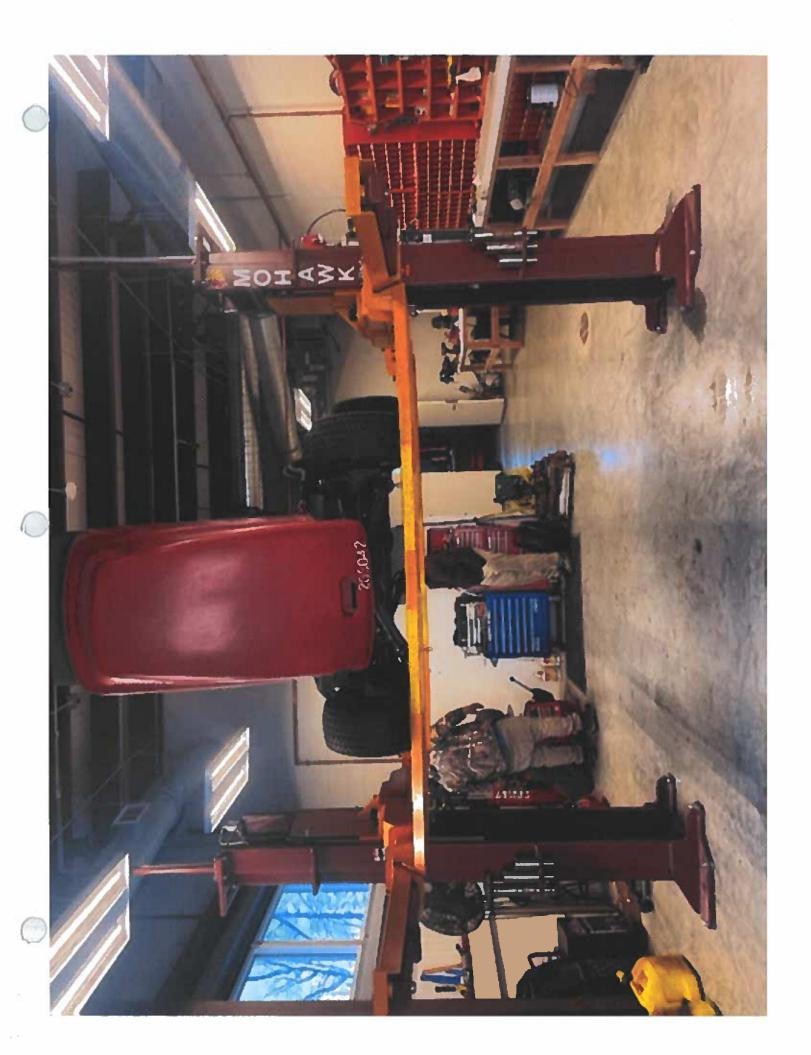
Capital Projects- Completed New Maintenance Building 90.7% Avg. Score

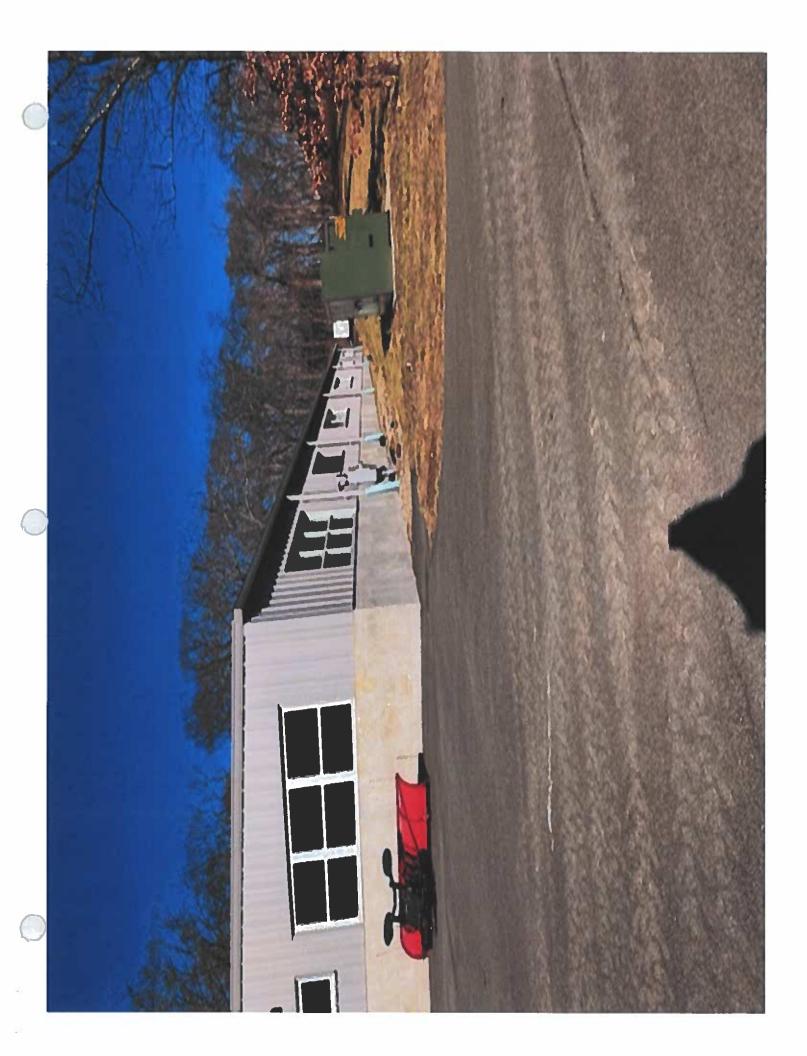






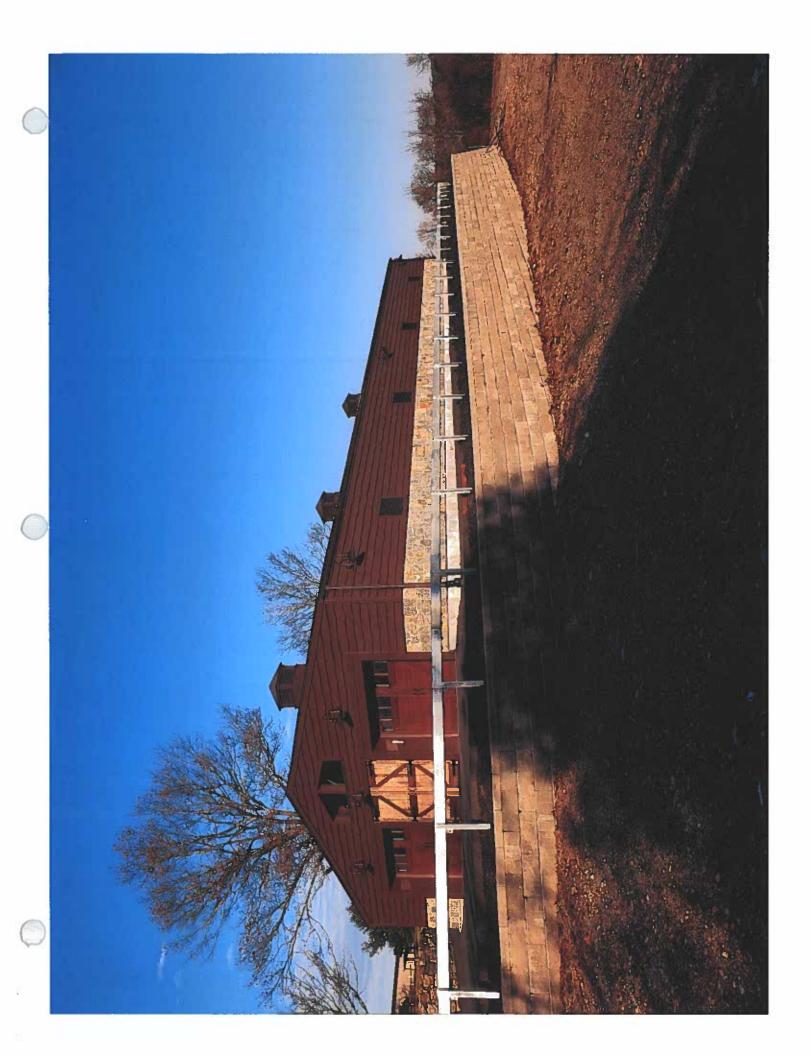


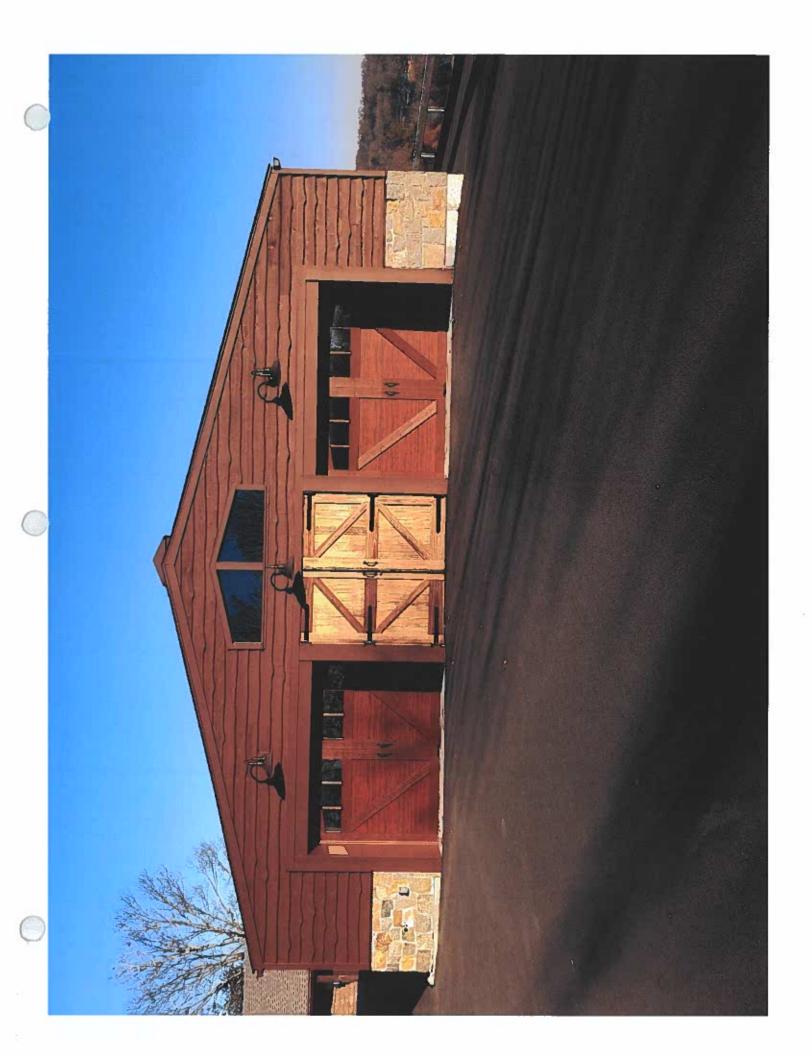


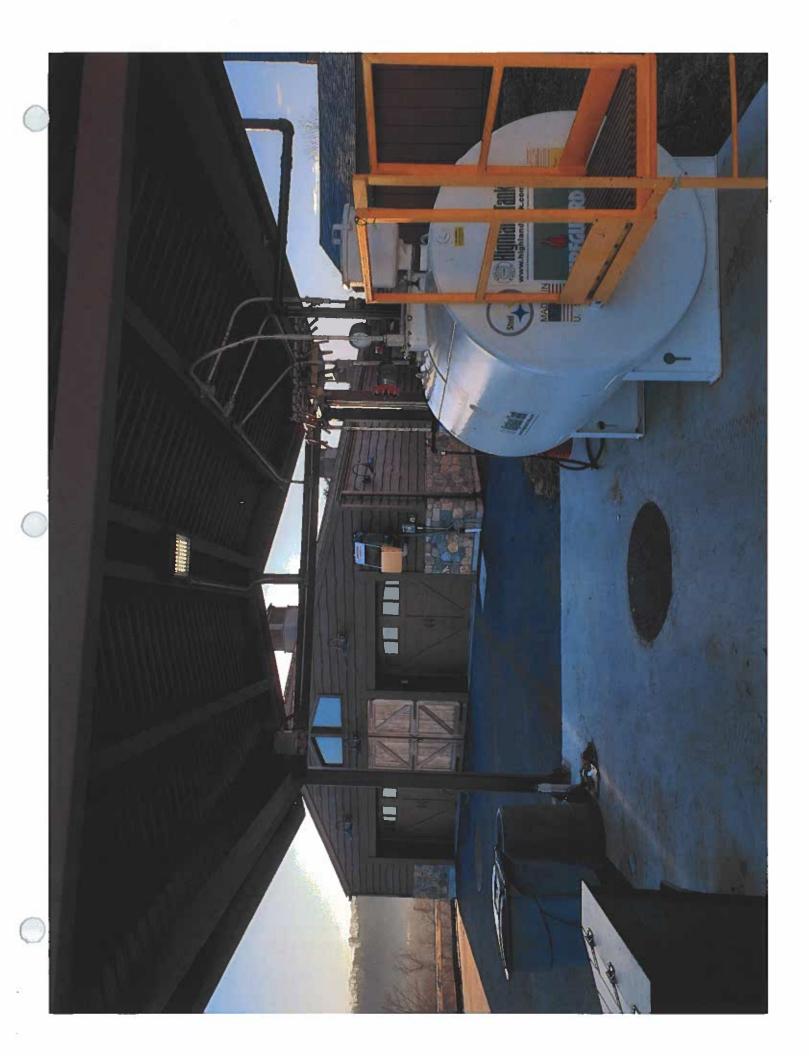


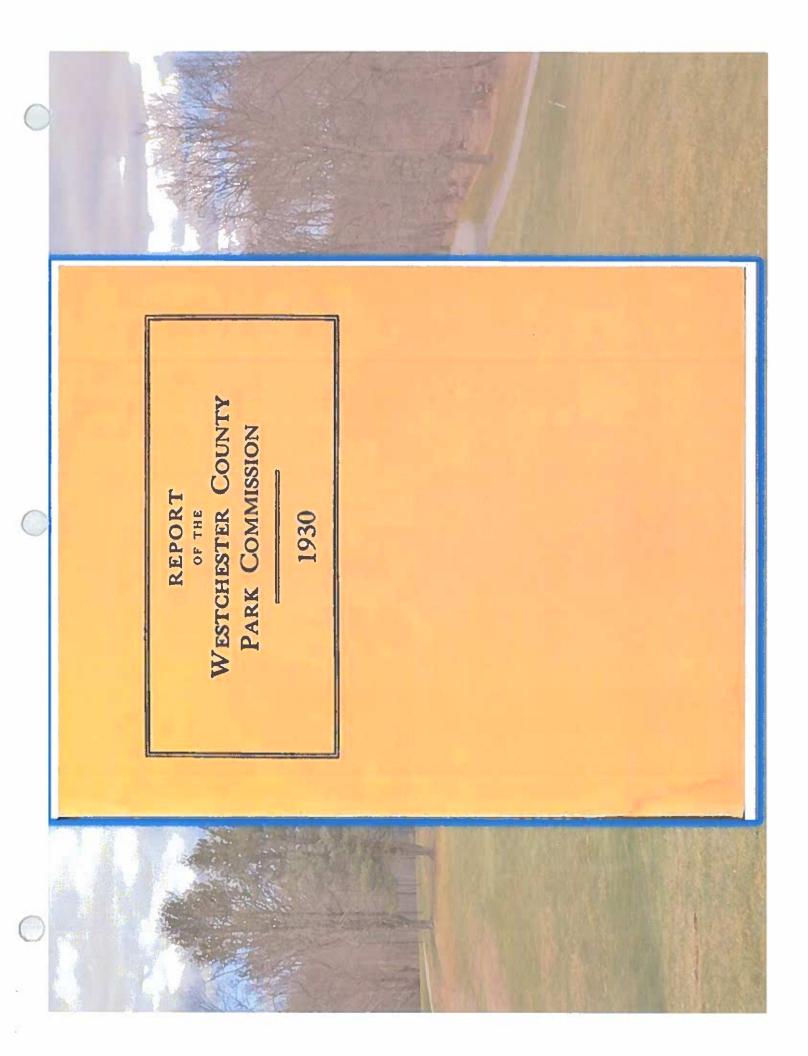


# New Cart Barn Mohansic Golf Course









campers at nominal charges and free bath house shelters, Crugers provided recreational opportunities for an estimated total of 45,000 visitors in 1929, as compared with 40,000 in 1928.

This park has required very little outlay for development work. Paths, picnic tables, fireplaces, sanitary conveniences and water By reason of its picturesque location on the Hudson River shore, supply have been made available by a small maintenance force. Crugers is popular with people who appreciate its rustic simplicity.

INLAND PARKS AND RESERVATIONS

Tibbetts Brook Park

The records of swimming pool patrons at Tibbetts Brook Park showed an increase from 155,794 in 1928, to 166,976 during the with 600,000 in 1928. There was an increase in receipts from season of 1929, in addition to which it was estimated that 50,000 children were admitted free on Tuesday and Friday mornings. The picnic groves, bouting and skating lake, children's playground and the large playfield were all extensively used. The total attendance for the year was estimated at 730,000 as compared \$53,470 in 1928, to \$70,621.36 in 1929.



WILLSONS WOODS Buth House Plaza

### Il illsons Woods

total attendance which rose from 125,000 in 1928 to 171,000 in 1929. The receipts increased from \$25,955.75 in 1928 to The swimming pool at Willsons Woods was opened on July 4, 1928, and during the initial season attracted 75,691 bathers. With a full season in 1929, a total of 98,465 was recorded and there was an estimated additional total of 15,000 children admitted free on Tuesday and Friday mornings. A more extensive use of the playfield and picnic grove is also indicated by the estimated \$37,464.39 in 1929

#### GOLF COURSES

Substantial increases in the total numbers of players registered both at the Mohansic and the Maple Moor Golf Courses during 1929 were further augmented by the new Sprain Lake Course which opened on July 20, 1929. The popularity of these public courses and the rapidly increasing numbers of players using them are indicated by the following

			•	
DS	Sprain Lake	(Opened	July 20,	1920)
CMBER OF ROUM	sic Maple Moor Sp	(Opened	July 15,	1927)
Z	Mohansic	(Operated	July 25,	1925)
ngures:			A.M.	
  			YEAR	

	Mohansic	Maple Moor	Sprain Lake	
YEAR	Iuly 25,	July 15,	July 20,	Torat
1925	2,500			2,500
1926	23,735			23,735
1927	33.372	20,134		53,506
1928	32,520	+0.04		72.594
1929	45,669	56,672	20.957	123,298
4 6 6 6		4		

The new course at Sprain Lake suffered severely from the exceptionally dry summer. It was also handicapped by the fact that struction work. With a full season and Tuckahoe Road repayed, Tuckahoe Road was practically impassable on account of reconthe Sprain Lake Course will doubtless make returns comparing favorably with those of Maple Moor and Mohansic.

An analysis of the operating records for 1929 shows the following ratios of Westchester County residents to non-resident players:

or County	RESIDENTS	63.11%	77.96%	82,12%	A. 11
County	RESIDENTS	28,821	44.179	17,211	Albert Taylor
Nov.	RESIDENTS	16,848	12,493	3,746	A Secondary
	NAME OF COURSE	Mohansic	Maple Moor	Sprain Lake	

Complying with the provisions of the law under which the



SPRAIN LAKE GOLF HOUSE



MAPLE MOOR

Mohansic Reservation was conveyed by the State to the County of Westchester, the Mohansic Golf Course is open on equal terms to all the people of the State of New York.

At the Maple Moor and Sprain Lake Courses preference is given to Westchester County residents for playing privileges on

Saturdays, Sundays and holidays. Telephone reservations for playing Saturdays may be made by residents on Wednesdays and by non-residents on Thursdays. Sunday reservations may be made by county residents on Thursdays, and by non-residents on Fridays.

The playing fees are \$1.50 per round of 18 holes on Sundays and holidays, and \$1.00 on all other days. Season tickets are issued at \$15.00 for use at any one course but not valid on Saturdays, Sundays and holidays. Similar tickets good at all three courses are issued at \$25.00.

### Woodlands Park

Woodlands Park is a naturalistic park area characterized by picturesque, scenic diversity of woodland, take and meadow, and by reason of its accessibility, attracts more visitors in proportion to its area than any other reservation of this type in the Park System.

Extensive picnicking facilities with outdoor freplaces, baseball diamonds, a football field and skating on the lake brought an estimated total of 80,000 visitors to Woodlands in 1929.



MOHANSIC GOLF COURSE