

Title	Title Description LOOK BACK PROCESS. PLEASE CHECK w/ HR ANALYST IF CLARIFICATION NEEDED ON TESTED TITLES	Grade Code	Dept	Deals with vulnerable population	Enters into clients' homes	Drives in an official capacity as essential job function	Has access to agency wide financial information	Crisis ready requirement	Has access to controlled substances and/or handles evidence	Operates or maintains equipment that could cause serious injury to self or others	Potential impact on public health and safety	Access to substantial cash and/or potential fraud
C1446	ACCT II	C10	PARKS				<input checked="" type="checkbox"/>					
C1636	ACCTG CONTROL SPECIALIST	C08	PARKS									
C0013	ADM ASST	C10	PARKS									
C2936	APPLICATION SUPPORT ADMIN	C12	PARKS									
C2943	APPLICATION SUPPORT SPECIALIST	C10	PARKS									
C2860	ASST DIR ADM SVC(MGMT OP)	C12	PARKS				<input checked="" type="checkbox"/>					
E0818	ASST DIR DIV(PRC)	E16	PARKS				<input checked="" type="checkbox"/>					
	ASST DIR (MAINTENANCE)		PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
C2375	ASST MGR-CO CTR OPERATIONS	C12	PARKS									<input checked="" type="checkbox"/>
E0571	ASST TO GENERAL MANAGER-PLAYLA	E12	PARKS								<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
C0201	BOOKING MANAGER-PRC	C11	PARKS									
C2373	BOX OFFICE AGENT	C07	PARKS									<input checked="" type="checkbox"/>
C1478	BRIDGE ATTENDANT	C04	PARKS									
C2708	BUDGET SPECIALIST II	C10	PARKS									
C0231	CF CASHIER-PLAYLAND	C08	PARKS									<input checked="" type="checkbox"/>
C2508	COM WORK ASSISTANT	C09	PARKS			<input checked="" type="checkbox"/>						
C0327	CURATOR	C09	PARKS	<input checked="" type="checkbox"/>								
	DEPARTMENTAL AIDE		PARKS									
E0202	DIR MAINTENANCE-PRC	E14	PARKS								<input checked="" type="checkbox"/>	
E0212	DIR PARK FACILITIES - PRC	E14	PARKS			<input checked="" type="checkbox"/>						
E0219	DIR PROG & SERVICES-PRC	E14	PARKS									
E0842	DIR PROG DEV II(CAP PRJ-PLAYL)	E14	PARKS									
E0611	DIR PROG DEV II(COM RELATIONS)	E14	PARKS			<input checked="" type="checkbox"/>						
E0579	DIR PROG DEV II(CONCESSIONS)	E14	PARKS			<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>
E0721	DIR PROG DEV II(HIST&INTRP SIT	E14	PARKS			<input checked="" type="checkbox"/>						
E0720	DIR PROG DEV II(PARKS)	E14	PARKS			<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>	
E0051	DY CMR OF PARKS, REC & CON	E17	PARKS									
C0475	EXCAVATING MACHINE OPERATOR	C07	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	FACILITIES MANAGER (Seasonal)	H0118	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
C1471	FARM MANAGER		PARKS	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
	GENERAL MANAGER - PLAYLAND		PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
C0506	GOLF COURSE MANAGER	C11	PARKS			<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
C1545	HEAVY MOTOR EQUIPMENT OPERATOR	C07	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>		
C0603	LABORER	C03	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>		
C0604	LANDSCAPE ARCHITECT	C12	PARKS			<input checked="" type="checkbox"/>						
	LIFEGUARD		PARKS					<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	
	LIFEGUARD CAPTAIN		PARKS					<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	
	LIFEGUARD LT.		PARKS					<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	
C0650	MTCE LABORER(UTILITY)	C04	PARKS							start 2019		
C3139	MTCE MECH I (FARMER)	C06	PARKS							<input checked="" type="checkbox"/>		
C2428	MTCE MECH I(GROUNDS)	C06	PARKS							<input checked="" type="checkbox"/>		
C1962	MTCE MECH I(MECHANICAL)	C06	PARKS							<input checked="" type="checkbox"/>		
C1519	MTCE MECH I(UTILITY)	C06	PARKS							<input checked="" type="checkbox"/>		

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C2705	MTCE MECH II(COUNTY CENTER)	C07	PARKS							<input checked="" type="checkbox"/>		
C3174	MTCE WORKER (PRC)	C05	PARKS							<input checked="" type="checkbox"/>		
C3056	MTCE WORKER(CDL-B)	C05	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>		
C3054	MTCE WORKER(UTILITY)	C05	PARKS							<input checked="" type="checkbox"/>		
	Medical Emergency Attendant (Parks, Recreation and Conservation)		PARKS					<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	
C2339	OFF ASST(WORD PROCESSING)	C06	PARKS									
C0745	OPERATING SUPERINTENDENT	C10	PARKS								<input checked="" type="checkbox"/>	
C0748	PARK FOREMAN	C07	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
C2334	PARK RANGER	C08	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
C0750	PARK SUPERINTENDENT I	C09	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
C0751	PARK SUPERINTENDENT II	C10	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
C0752	PARK SUPERINTENDENT III	C11	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	PRINCIPAL TEACHER		PARKS	<input checked="" type="checkbox"/>								
C3199	PROG ADM (AGRICULTURAL & ENVIRONMENTAL RESOURCES)		PARKS	<input checked="" type="checkbox"/>								
C3229	PROG ADM(MAINTENANCE)	C12	PARKS			<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
C2808	PROG ADM(PARK MGMT)	C12	PARKS			<input checked="" type="checkbox"/>						
C2905	PROG ADMIN (PAYROLL/PERSONNEL)	C13	PARKS									
C3225	PROG ADM(PRC STAFF DEV AND TRA	C12	PARKS									
C2305	PROG ADM(SALES/MARKETING)	C12	PARKS									
	PROG COORDINATOR (CAPITAL PLANNING - PRC)		PARKS			<input checked="" type="checkbox"/>						
C3149	PROG COOR (GOLF)	C13	PARKS									
C3157	PROG COOR(NAT RESOUR MGT)	C13	PARKS			<input checked="" type="checkbox"/>						
C1862	PROG SPEC(COMMUNITY EDUCATION)	C10	PARKS									
C2086	PROG SPEC(GRAPHICS)	C10	PARKS									
C1680	PROG SPEC(PARKS, REC & CON)	C10	PARKS									
	RANGE OFFICER		PARKS							<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
C3176	RECREATION LEADER(PRC)	C08	PARKS	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>						
C0855	RECREATION SUPERVISOR	C11	PARKS	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	RIDE OPERATOR		PARKS							<input checked="" type="checkbox"/>		
C0888	SECRETARY II	C08	PARKS									
C3052	SR CURATOR	C10	PARKS			<input checked="" type="checkbox"/>						
C2387	SR MAINT MECH I(AMUSEMENT PRK)	C08	PARKS							<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
C2599	SR MAINT MECH I(BUILDING ENV)	C08	PARKS							<input checked="" type="checkbox"/>		
C2388	SR MAINT MECH I(CARPENTER)	C08	PARKS							<input checked="" type="checkbox"/>		
C2418	SR MAINT MECH I(COUNTY CENTER)	C08	PARKS							<input checked="" type="checkbox"/>		
C2406	SR MAINT MECH I(GROUNDS	C08	PARKS							<input checked="" type="checkbox"/>		
C2395	SR MAINT MECH I(MECHANICAL)	C08	PARKS							<input checked="" type="checkbox"/>		
C2397	SR MAINT MECH I(PLUMBER)	C08	PARKS							<input checked="" type="checkbox"/>		
C2951	SR MAINT MECH I(PRC MECH	C08	PARKS							<input checked="" type="checkbox"/>		
C1561	SR MAINT MECH I(REPAIR)	C08	PARKS							<input checked="" type="checkbox"/>		
C2402	SR MAINT MECH II(ELECTRIAN)	C09	PARKS							<input checked="" type="checkbox"/>		
C2810	SR MAINT MECH II(FARMER)	C09	PARKS							<input checked="" type="checkbox"/>		
C2403	SR MAINT MECH II(WELDER)	C09	PARKS							<input checked="" type="checkbox"/>		

Title	Title Description **CDL TITLES REQUIRE a 3 YEAR LOOK BACK PROCESS. PLEASE CHECK w/ HR ANALYST IF CLARIFICATION NEEDED ON TESTED TITLES	Grade Code	Dept	Deals with vulnerable population	Enters into clients' homes	Drives in an official capacity as essential job function	Has access to agency wide financial information	Crisis ready requirement	Has access to controlled substances and/or handles evidence	Operates or maintains equipment that could cause serious injury to self or others	Potential impact on public health and safety	Access to substantial cash and/or potential fraud
C1574	SR MAINT MECH III(CARPENTER)	C10	PARKS							<input checked="" type="checkbox"/>		
C2451	SR MAINT MECH III (COUNTY CENTER)	C10	PARKS							<input checked="" type="checkbox"/>		
C1575	SR MAINT MECH III(ELECTRICIAN)	C10	PARKS							<input checked="" type="checkbox"/>		
C2409	SR MAINT MECH III(GROUNDS)	C10	PARKS							<input checked="" type="checkbox"/>		
C1579	SR MAINT MECH III(PLAST&MASON)	C10	PARKS							<input checked="" type="checkbox"/>		
C1580	SR MAINT MECH III(PLUMBER)	C10	PARKS							<input checked="" type="checkbox"/>		
C1585	SR MAINT MECH III(WELDER)	C10	PARKS							<input checked="" type="checkbox"/>		
E0281	SR MANAGEMENT ANALYST	E12	PARKS				<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>
H0252	SR RECREATION LEADER		PARKS									
C2454	STAFF ASST(INFO SYSTEMS)	C08	PARKS									
C2093	STAFF ASST(PLAYLAND)	C08	PARKS									
C2861	SUPERVISOR-FISCAL OPERATIONS	C13	PARKS				<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>
	TEACHER AIDE		PARKS	<input checked="" type="checkbox"/>								
	TEACHER ASSISTANT		PARKS	<input checked="" type="checkbox"/>								
<b>Note: All Commissioner/Department Head titles are also subject to pre-employment testing.</b>												

In addition, all Deputy Commissioner (incl. 1st Deputy and 2nd Deputy) level positions are subject to testing

Last Reviewed: 12/21/23

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https://cww.westchestergov.com/PersonnelDoc/Drug%20Free%20Workplace%20Policy/

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