



After Program Report



Event Name/Date	
Event Time/Location	
Recreation Supervisor Arrival/Departure Time	
Number of Staff Arrival/Departure Time	
Number of Park Staff Arrival/ Departure Time	
Number of Cashiers Arrival/Departure Time	
Promoter Contact Info	
Weather	
Entrance Fees	
Attendance	
Sponsorship	
Marketing	
Police Detail	
EMT Detail	
Tent	
Sound	
Tables/Chairs	
Showmobile/Stage	
Port-o-Sans	
Lights	
Signage	
Permits/Contract	
Other Set up info...	

Parking Areas	
Parking/Police Issues	
Staff Issues	
Promoter Issues	
Rec Supervisor's Evaluation/Comments	
Improvements for Next Year	
Meeting/Exceeding Program Standards Discontinue Program (reasons)	