



George Latimer
County Executive

Department of Parks,
Recreation & Conservation
Kathleen M. O'Connor
Commissioner

Parks Division Meeting Agenda
Tuesday November 7, 2023 10am – 12pm

- Summer Season Discussion (Maintenance Laborer Seasonal Positions)
 - Staff
 - Annual
 - Vacation Time – Winter Wonderland
 - Seasonal
 - Evaluations – Should all be submitted to the appropriate team member
 - Lifeguards (beginning recruitment)
 - Recreation Attendants
 - SPR's (Discuss Duties)
 - Rec Trac
 - Special Events
 - Winterization should be fully Complete
 - Pools
 - Bathhouses and other buildings
 - Pool and Beach Records (Still missing Some)
 - Health Inspections – Filter Rooms
 - PRC Goals and Objectives Discussion
 - Fall – Winter 2023-2024
 - Bi-Weekly Meetings - Ron, Joe (William Optional)
 - Deadlines – Information Needed
 - E-mail and Cell phone responses
 - Budgets
 - Overtime
 - Project Lists -
 - Winter Wonderland Staff
 - Next Meeting – Thursday, December 7, 2023