
Richard Belizze

22 Ridgeway Ave.
North Salem, NY 10560
(914) 760-4921
rlb5@westchestergov.com

EXPERIENCE

County of Westchester, Ardsley, NY - *Director of Golf Operations*

February 2003 - PRESENT

- Plan, organize, develop and manages the six golf operations
- Marketing and administration of the County wide golf programs
- Manage all facets of operation and management of all six courses
- Train new employees on proper protocols and customer service standards
- Assist in recruiting, hiring and training of team members
- Handle problematic customers and clients
- Deliver business strategy and develop systems and procedures to improve operational quality and team efficiency
- Provide exceptional course conditions and playability for all customers
- Manage purchasing of all products for operations efficiently
- Promote positive customer experience through day-to-day supervision and management of all six courses

County of Westchester, Mt. Kisco, NY - *Assistant Director of Administration*

December 1998 - 2003

- Assist in the performance and supervision of Administration services
- Budget preparation, forecasting, cost accounting, manage personnel administration, permit office, clerical staff
- Prepare auditing functions and revenue reports

EDUCATION

Mercy College, Dobb Ferry, NY - *Bachelor of Science-Finance and Accounting*

September 1973 - May 1975