

## JOHN CONDON

**PROFILE** Collaborative, strategic and solutions-oriented government administrator at dynamic nationally accredited county public parks, recreation and conservation department providing top quality parks, recreation and conservation experiences to the most populous county north of New York City. Provided administrative and business support to Commissioner and Department, property management and contract compliance.

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**EXPERIENCE** **COUNTY OF WESTCHESTER, DEPARTMENT OF PARKS, RECREATION AND CONSERVATION**  
**DIRECTOR OF PROGRAM DEVELOPMENT II (CONCESSIONS)**

1991 -Present

Administered and Directed Leasing and Licensing for revenue producing facilities in the Westchester County Park System including catering, restaurants, retail golf businesses and golf professionals, golf driving ranges, equestrian stables, snack bars at pools and beaches and canoe and kayak rentals and managed county-owned residences in parks. Prepared and administered Requests For Proposals, negotiated specific provisions in contracts, drafted legislation, wrote resolutions, collected revenue and monitored compliance.

**ACHIEVEMENTS HIGHLIGHTS**

**Contract Review and Negotiation.** Reviewed and negotiated business agreements, including food and beverage concessions, kayak and canoe rentals, commuter parking lots and intermunicipal agreements.

**Marketed County Parks Opportunities and Developed Agreements.** Prepared Requests For Proposals for various county parks properties resulting including initiating agreements where there have not been concessions previously or in decades, worked with county attorneys to develop contracts and have them executed.

**Provided Leadership and Expertise** on all aspects of concessions, shared expertise with other local governments, researched new opportunities, improved current systems, trained and oversaw the work of staff and identified safety and maintenance issues on county property.

**Property Management** for more than 30 county owned residences occupied by department employees including coordinating inspections to insure compliance with agreement, contracting for review of market analysis of properties, collection of rent via payroll deduction and notifying maintenance staff of required repairs.

**Emergency Management.** From 2015 – 2020 was department liaison with Westchester County Department of Emergency Services. Represented department during Federal monitored Indian Point drills and coordinated department staffing at drills, reported to the Emergency Operations Center when activated and updated and maintained department manuals for emergency procedures.

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EDUCATION

**MASTER OF ARTS IN PUBLIC AFFAIRS**

**FORDHAM UNIVERISTY, BRONX, NEW YORK**

Public Service Fellowship

**BACHELOR OF SCIENCE IN CRIMINAL JUSTICE, MINOR IN BUSINESS**

**MERCY COLLEGE, DOBBS FERRY, NEW YORK**

Graduated Magna Cum Laud

Full Year Academic Scholarship

**CERTIFICATE IN APPLIED ART**

**WESTCHESTER COMMUNITY COLLEGE, VALHALLA, NEW YORK**

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SKILLS & INTERESTS

Painting • Photography • Archery • History • Reading • Hiking •Spanish