

2023 SEASONAL REVIEW

Employee Name [REDACTED]		Date 8/7/23		
Year Hired 2023		Last Day Worked 8/20/23		
Department [REDACTED]		Reviewed By [REDACTED]		
	Excellent	Good	Fair	*Poor
Attendance & Punctuality	✓			
Dress Code (Appearance/Grooming)			✓	
Attitude/Team Spirit			✓	
Communication	✓			
Concentration/Follow-Up			✓	
Customer Service			✓	
Interaction with Others (Team Members/Supervisors)		✓		
Initiative			✓	
Follows Directions		✓		
Quality of Work (Productivity/Efficiency)		✓		
Competency with assigned equipment & materials			✓	
Other -				
Other -				

Employee Signature

Date

Employee Comments:

I will try to be more friendly with people throughout the whole day not just the start.

The performance rating definitions are:

Excellent: Exceptional, exceeds expectations/goals of the position.
 Good: Conforms to the performance standards/goals of the position.
 Fair: Marginal, meeting only minimal expectations/goals of the position.
 Poor: Below standards, expectations, unacceptable, improvement required

Supervisor Signature

Date

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Supervisor Comments:

██████ is always on time and communicating well with █████ supervisor about days off and schedule changes. █████ can improve on █████ interactions with the public by greeting them friendlier and consistently throughout █████ shifts. █████ can also improve on █████ park's uniform appearance by not having █████ hood up and making the logo is visible. If █████ focuses a

*For a rating of Poor, please give an explanation:

bit more on knowing the park and █████ interactions with the public we would love to have █████ back next summer.