

DEPARTMENT OF LAW, Office Of Risk Management
REQUEST FOR APPROVAL TO DRIVE AN OFFICIAL COUNTY OF WESTCHESTER VEHICLE

Kandy Davenport
Director of Risk Management
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995-2740

DATE: _____

Departmental Administrative Unit - • Complete This Section

From: Chrissy Simoncini Phone #: 914-231-4554
Department: Parks, Recreation & Conservation Fax #: 914-864-7053

Employee Name: <u>[REDACTED]</u>	New: _____
Starting date of employment with the County: <u>9/13/2022</u>	Transfer: _____
Title: <u>Rec Attendant</u>	Unit Code: <u>5000</u>
Is driving a motor vehicle a condition of employment? Yes: <u>xx</u> No: _____	
Is a CDL license a requirement? _____ If YES, must clear Human Resources Dept. requirements	
Permission to drive personal vehicle for County business? Yes: _____ No: <u>xx</u>	
If YES, Commissioner or Dept. Head signature* (below) as well as submission of personal auto insurance info. is required	
*Commissioner or Dept. Head Signature	

EMPLOYEE INFORMATION

Note: Failure to print information exactly as it appears on NY8 driver's license will result in delays in processing this request.
Employee must sign this form** (below) to authorize DMV records search.

Name: [REDACTED] [REDACTED] [REDACTED]
Last First Initial
Address: [REDACTED]
Date of Birth: [REDACTED] Sex: Male Female: [REDACTED]

**Employee Signature [REDACTED]

SS# [REDACTED]

NYS Driver's License # [REDACTED]

APPROVED
Employee has a valid license
and has been ADDED as an
Approved COW driver. mbs2 09162022

DENIED

For States Other Than NY: _____ Which State? _____

Other State License # [REDACTED]