



George Latimer
County Executive

Department of Parks,
Recreation & Conservation

Kathleen M. O'Connor
Commissioner

Team Leader Meeting – Tibbetts Brook Park
Tuesday, September 12, 2023 - 10am

- Summer Season Overview
 - Staff
 - Annual
 - Vacation Time – Winter Wonderland
 - Seasonal
 - Evaluations – To be submitted to the appropriate team member
 - Lifeguards
 - Recreation Attendants
 - SPR's
 - Picnic Reservations
 - Special Events
 - Winterization
 - Pools
 - Bathhouses and other buildings
 - Public Restrooms – Last day for non-portable restrooms - Sunday, October 15th (Weather permitting)
 - Pool and Beach Records
 - Health Inspections – Filter Rooms
 - Fall – Winter 2023-2024
 - Bi-Weekly Meetings - Ron , Joe (William Optional)
 - Deadlines – Information Needed
 - E-mail and Cell phone responses
 - Budgets
 - Overtime
 - Equipment Requests
 - Project Lists -
 - Winter Wonderland Staff
 - Monthly Reports
 - Labor Department
 - Uniform Policy
 - Payroll and Scheduling
 - Staff Meeting Agenda's
 - Next Meeting – Thursday, October 5, 2023

