

Event Name/Date	Fitness in the Park
Event Time/Location	Tibbetts Brook Park / 8am to 9:15 am
Recreation Supervisor Arrival/Departure Time	Kevin Cook
Number of Staff Arrival/Departure Time	1
Number of Park Staff Arrival/ Departure Time	n/a
Number of Cashiers Arrival/Departure Time	n/a
Promoter Contact Info	Gina Lee
Weather	Only class was cancelled due to weather
Entrance Fees	FREE
Attendance	We averaged 6 to 8 people per class
Sponsorship	
Marketing	Banner, Palm cards, posters and social media
Police Detail	n/a
EMT Detail	n/a
Tent	n/a
Sound	n/a
Tables/Chairs	n/a
Show Mobile/Stage	n/a
Port-o-Sans	n/a
Lights	n/a
Signage	(see Marketing)

Permits/Contract	Contract completed with Gina Lee
Other Setup info...	
Parking Areas	
Parking/Police Issues	
Staff Issues	none
Promoter Issues	none
Comments	This was a pilot program based on walking being a national trend of a recreation activity.
Recommendations for Next Year	Unfortunately this program did not get the attendance/participation we had hoped for. It is not recommended to continue this program in its' current format. We will explore using the instructor was a different activity in a different park.
PRC Responsibilites...	