

Event Name/Date	Salute to Seniors Wednesdays May 10 May 17 May 24
Event Time/Location	10am-12:30pm Ridge Rd Croton Glen Island
Recreation Leader Arrival/Departure Time	Kevin Cook 8am-2:00pm
Number of Staff Arrival/Departure Time	Various parkers worked Deslyn works Marketing table
Number of Park Staff Arrival/ Departure Time	N/A
Number of Cashiers Arrival/Departure Time	N/A
Promoter Contact Info	PRC & Dept of Senior Programs and Services-Myrna Merchant
Weather	May 10– Overcast & Cool May 17– Sunny May 24 – Sunny
Entrance Fees	N/A
Attendance	EXHIBITORS:  1. Ridge Road- 60 2. Croton On Hudson – 62 3. New Rochelle -69  Seniors: Ridge Road – <b>400</b>  Croton – <b>500</b>  Glen Island – <b>1150</b>
Sponsorship	Public private partnership
Marketing	DSPS does marketing and designs the flyer
Police Detail	1 PO

EMT Detail	1 EMT
Tent	Dept of Senior Services had a contract with Partyline Partyline set up all the tables and chairs (PRC had to tweak it each time)
Sound	DJ provided a microphone/sound for announcements
Tables/Chairs	Rented thru Partyline
Show Mobile/Stage	We use the stage for the DJ and speakers at all 3 events
Port-o-Sans	We rented port-a-sans for the Glen Island location.  We had port-a-sans on site already at Croton and Ridge Road.
Lights	N/A
Signage	Banners across the top of the showmobile and 3 smaller sponsor banners across the front (held on by clips)
Permits/Contract	
Other Set up info...	Promoter designed the table set up under each tent for vendors and county tables
Parking Areas	
Parking/Police Issues	none
Staff Issues	none
Promoter Issues	
Rec Supervisor's Evaluation/Comments	

Improvements for Next Year	Need to spread out the tents at Glen Island to create a better walk way between them.
PRC Responsibilities...	Parking staff, EMT, DJ, Parks staff, Showmobile
Meeting/Exceeding Program Standards	This continues to be a great program for Seniors. There is a strong relationship/ partnership between Parks and Dept of Sr. Services.
Discontinue Program (reasons)	