

## GOALS AND OBJECTIVES 2022

### General Maintenance

#	GOAL	STRATEGY	OBJECTIVES	ASSIGNMENT	TIMETABLE	STATUS
1	Changing light fixtures over to cost saving LED lighting	Demonstrating results	Changing obsolete light fixtures to new LED technology. Replacing failed fixtures with LED fixture Small replacement projects will be undertaken as time and funds are available.	Frano Fiore Electricians	Multi Year	On-going
2	Increase the computer skills and knowledge of the General Maintenance employees.	Expanding Professional Competencies	To provide practical computer skills and knowledge to the GM Employees through IT training.	Directors	Multi Year	On-going. Work on this goal began in Fall 2014 and continues as scheduling permits In 2017, all supervisors were given "smart phones" to access e-mails and info in the field.
3	Organize, scan and file documents and info on GM shared drive folder.	Demonstrating results	To consolidate blue prints and documents into one place for easier access and more reliable storage.	Directors GM staff	Multi Year	On-going as time/scheduling permits. As of 2017- almost all blueprints and documents are being electronic stored
4	Re-organize GM Facility storage areas and crew bays to accommodate more stock and supplies	Demonstrating results	To facilitate the option to have on hand more parts and supplies to complete work orders and projects on an expedited basis.	Directors GM staff	Multi Year	On-going. Work on this goal began in Fall 2014 and continues as scheduling permits. As of 2018- we are relocating Tree Crew to new space in existing Storage Building and putting all equipment in larger area in the Main Building